

County of Bernalillo

State of New Mexico

Nancy M. Bearce, Treasurer Irene Serna, Deputy Treasurer Kenneth E. Scott, Deputy Treasurer

One Civic Plaza NW, Basement Albuquerque, New Mexico 87102 Office: (505) 468-7031 Fax: (505) 462-9768 www.bernco.gov

Dear Taxpayer:

Thank you for choosing the electronic bank transaction Tax Payment Plan.

By using the Automatic Tax Bill Payment Option, your Bernalillo County property tax bill payment will be automatically deducted from the U.S. checking or savings account you designate. Authorized half payments will be deducted on December 9, 2020 and May 10, 2021: full year payments will be deducted on December 9, 2020.

You will have time to review your tax bill before the amount owed is deducted from your account. The Bernalillo County Treasurer's Office must be notified in writing at least thirty days prior to the scheduled payment date to stop the automatic payment.

Sufficient funds must be available on the withdrawal dates, December 09, 2020 and/or May 10, 2021. This tax payment will appear as a debit on your account statement.

To participate in the Bernalillo County Treasurer's Automatic Tax Bill Payment Option, please do the following:

1. Complete the Authorization Form. Only one authorized form can be used per financial institution. If additional forms are needed, contact the County Treasurer's Office at (505) 468-7031.

Be sure to attach a **voided check** or **withdrawal slip**, as shown on the Authorization Form. **Do not send a deposit slip**.

2. Return the completed Authorization Form and voided check/withdrawal slip no later than September 14, 2020 to:

Bernalillo County Treasurer Automatic Tax Bill Payment Option P.O. Box 627 Albuquerque, New Mexico 87103-0627

All prior taxes must be paid in full before applying for automatic tax bill payments option.

COMMISSIONERS

Lonnie C. Talbert, Chair, District 4 Charlene E. Pyskoty, Vice-Chair, District 5

Debbie O'Malley, Member, District 1 Steven Michael Quezada, Member, District 2 James M. Collie, Member, District 3

ELECTED OFFICIALS

Tanya R. Giddings, Assessor Linda Stover, Clerk Cristy J. Carbón-Gaul, Probate Judge Manuel Gonzales III, Sheriff Nancy M. Bearce, Treasurer

AUTHORIZATION FORM - AUTOMATIC TAX BILL PAYMENT

I authorize Bernzillo County to instruct my financial institution to make my tax bill payments from the account listed below. I understand that if at any time I decide to discontinue this payment service I will notify Bernzillo County in writing. Automatic Tax Bill Payment is a free service provided by Bernzillo County and my financial institution.

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DO NOT ENGLOSE PAYMENTS WITH THIS AUTHORIZATION.